#### **RE•WORK Full Terms & Conditions**

### \*\*Changes to this policy\*\*

These Terms apply to you from the date of publishing and until these Terms are superseded by a new version. We may update these Terms at any time for legal or regulatory reasons, or to reflect changes in our services or business practices.

### \*\*Payment\*\*

Full payment must be received prior to the event taking place. RE•WORK does not accept cash or cheque. Transaction charges and bank fees are the responsibility of the payee and cannot be deducted from the event ticket price. Participation will be withdrawn if full payment is not received by the date of the event.

### \*\*Cancellation Policy\*\*

More than 4 weeks prior to the event: Tickets are non-refundable. Tickets can be transferred, once, to a colleague, or credit worth the ticket price can be applied to another RE•WORK Summit dated within 12 months of the ticket purchase date.

Less than 4 weeks prior to the event: Tickets are non-refundable and non-transferable.

After the event: Tickets are void.

Cancellation or transfer requests must be made in writing to hello@re-work.co at least 4 weeks prior to the event taking place. All sales are final and refunds of any kind are not provided.

### \*\*Event Schedule\*\*

RE•WORK aims to ensure that summit speakers, presentations, topics, app & dates are correct at the time of publishing, however, due to circumstances beyond our control substitutions, alterations, postponements, or cancellations to the content, format, themes, moderators, timing, app or dates are subject to change. Any changes to the former will be clearly communicated to attendees as soon as possible.

RE•WORK reserves the right to make changes to the event schedule and dates. Tickets are non-refundable (Please see Cancellation Policy)

### \*\*Vendor Registration\*\*

Vendor passes are available to Vendor companies who are not sponsoring the event. Vendor companies include: Solution/Software Providers, Consultancy, and 'as a service' organizations. Vendors are NOT eligible for any other pass type. Vendor registrations will be reviewed for the correct rate and will not be admitted to the event if they do not pay the correct rate. Tickets purchased by vendors incorrectly are non-refundable and must pay the correct rate in full.

RE•WORK reserves the right to enforce the rate for Vendor passes, for tickets purchased incorrectly.

## \*\*Online Conference App\*\*

If you choose to create a profile on the summit app, your profile will be discoverable and visible in the app to other attendees.

### \*\*Usage terms\*\*

Access to the Virtual Summit and use of the summit app require compatible devices and a high-speed internet connection. RE•WORK cannot be held accountable for connection issues during the Virtual Summit and will strive to provide you with recordings of any missed presentations postevent.

Any fees incurred as a result of joining the Virtual Summit via mobile networks are the responsibility of the attendee.

# \*\*Post-Event Presentation Recordings/Slides\*\*

All presentations will be recorded, with the intention of distributing to attendees after the Summit has concluded alongside the presentation slides. However, presentation and slide content is only available subject to the speaker's approval for distribution. Approved content will be viewable on our Al Library.

### \*\*How your information will be used\*\*

We share delegate lists through the summit app to facilitate conversations and encourage networking. The information shown on this list will include your Full Name, Job Title, and Company Name. If you do not want this information shared on the delegate list for any reason, please let us know at least 1 week prior. Please note, that your personal contact information (such as email address or phone number) will not be shared without your consent, which can be given or rescinded during the registration process.

# \*\*Privacy Policy\*\*

This privacy policy sets out how RE•WORK uses and protects any information that you give RE•WORK when you register for an event or use our website: https://www.re-work.co/privacy