

Delivery Note

Box _ of _

Company Name : Corinium Group / Data
Architecture Singapore 2024

Function Space : Waterfront Ballroom,
Level 2

Deliver to : Grand Copthorne Waterfront Hotel

Address : 392 Havelock Road
Singapore 169663
Level 4, Banquet Office

Attention : Mr Ken Tay (Sales)
(Hotel Representative) HP: 8200 9643

Remarks/Contents :

* Please note that delivery timing is from Monday to Friday, 1200hrs to 1700hrs.

** Hotel's Storage Policy:

- Hotel will only accept events materials 1 day prior to the event date from local exhibitors or vendors.
- For materials couriered from overseas, Hotel will only accept materials 3 days prior to the event.
- Please note that Hotel will only be receiving materials on behalf of organizer and will not be held liable for any damage to any of the materials received.