

**HOTEL RESERVATION FORM
CDAO SINGAPORE CONFERENCE 2025
22 to 24 APRIL 2025**

To: Group Reservations
Email: groups@rwsentosa.com

Address: 8 Sentosa Gateway, Singapore 098269

*If you are arriving between midnight and the official check-in time, please make the reservation one day prior to the date of arrival.

HOTEL ROOM RATE FOR THIS EVENT		
Hotel Room Type	Room Rates	Room Preferences (Subject to availability) Please circle
Equarius Hotel - Deluxe Room	S\$420.00++ per room per night (Room Inclusive of one breakfast and internet access)	King / Twin Non-smoking Hotel
	S\$450.00++ per room per night (Room Inclusive of two breakfast and internet access)	

**Additional person is charge at S\$100.00++ per adult per night. (Maximum number of guest allowed in a room is 3 Adults)

*Additional walk-in breakfast at S\$30.00++ per adult per day/ S\$15.00++ per child per day

*All rates quoted are in Singapore Dollars and are subject to 10% service charge ("Service Charge") and prevailing goods & services ("GST")

*All late check-outs are subject to availability and the applicable room rates. Late check-out after 11:00am and before 6pm will be charged at 50% of the applicable room rate for one (1) night. Check-out after 6:00pm will be charged at 100% of the applicable room rate for one (1) night. Official check in: 1500hrs / check out: 1100hrs

*All booking has to be made before **21 March 2025**. Thereafter, the room rate and category of the room are subject to availability and changes.

Terms & Conditions

- The rate quoted above is valid for stay period of **22 to 24 April 2025** and applicable for bookings made before **21 March 2025**
- All reservations are subject to rooms' availability at the time of the reservation
- In the event that the above mentioned rate is not available at the time of the reservation, best available rate will be quoted
- A credit card number is required to confirm and guarantee the reservation
- Bed type subject to availability upon check in
- Official check in: after 1500 hrs / Check out: before 1100 hrs
- Pre / Post date will be based on Best Available Rates
- Early Departure Policy: Guests who shorten their stay before their original scheduled departure date will be charged full stay room charge.

All cancellations or changes must be made by writing via email (groups@rwsentosa.com) **at least 48 hours** prior to arrival date or no-show will be subjected to a full stay room charge which will be automatically debited from guest's credit card given in this form.

I have read and understood the terms and conditions listed above.

Name & Signature

Date

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Personal data consent

By proceeding to submit the provided information in this form, I agree that Resorts World Sentosa ("RWS") may collect, use and disclose my personal data, for the purposes set out below and in the RWS Personal Data protection statement

- i.To process my product booking and payment
- ii.To provide notification for my product booking confirmation via RWS's authorized service provider

Guest Information

Salutation: Prof / Dr / Mr / Mrs / Ms Nationality: _____

Family / Last Name: _____ Given / First Name: _____

Tel: _____ Email address: _____

Accompanying Person's name (If Any) _____

Arrival Date: _____ Flight Number/ Arrival Time: _____
*official check-in time is after 1500 hrs

Departure Date: _____ Flight Number/ Departure Time: _____
*official check-out time is prior 1100 hrs

Room Guarantee

Please guarantee to my credit card: VISA / MASTER / AMEX

Credit Card Number _____

Card holders name _____

Expiry Date [MM] [YYYY] Signature as appeared on Card _____