

Chief Information Security Officer

NY

September 9th, 2025 |
New York, NY

Convene 601 Lexington

**SHIPPING
INFORMATION**

SHIPPING INFORMATION

Please schedule deliveries to the venue no earlier than September 6th. All deliveries must be dropped off between 9:00 am - 5:00 pm.

Suggested format for shipping label:

Convene
601 Lexington Avenue,
New York, NY 10022

ATTN: Crystal Gomez / Mimi Truong

(Box ____ Of ____)

Once you have your tracking numbers, please send them to Crystal Gomez in case we need to assist with locating/tracking at the venue.

Shipping label can be found in Sponsor Portal

RETURN SHIPPING INFORMATION

Please include a **RETURN PRE-PAID SHIPPING LABEL** with your original package. Once the event is over, your team will be responsible for packing up your exhibit. We will have some extra packing tape onsite to help seal any outgoing packages.

Your team will be instructed to leave any outgoing shipments on the table of your exhibit after the event is over. These must be sealed and with a completed pre-paid shipping label.

Please be aware that the sponsor is responsible for organizing the collection of goods after the event and for return shipping labels. Please ensure that your return shipping is scheduled no later than August 16th, two days after the event.

Any questions, please feel free to reach out to
Crystal.gomez@coriniumgroup.com