

Chief AI Officer Summit

February 12, 2025

Cavendish Venues, The Minster Building

SHIPPING INFORMATION

RE • WORK

WEBSITE: [HTTPS://CAIO-LONDON.RE-WORK.CO/](https://CAIO-LONDON.RE-WORK.CO/)
EMAIL: LAUREN.HUGHES@CORINIUMGROUP.COM

SHIPPING INFORMATION

Please schedule deliveries to the venue no earlier than February 7th. All deliveries must be dropped off between 9:00 am - 5:00 pm.

Suggested format for shipping label:

To: Alicia McMonagle
CDAO UK/CAIO SUMMIT - 12TH FEBRUARY / **SPONSOR NAME**
The Minster Building
21 Mincing Ln.
London
EC3R 7AG

(Box ____ Of ____)

A suggested shipping label can be found in Sponsor Portal

RETURN SHIPPING INFORMATION

Please include a **RETURN PRE-PAID SHIPPING LABEL** with your original package. Once the event is over, your team will be responsible for packing up your exhibit. We will have some extra packing tape onsite to help seal any outgoing packages.

Your team will be instructed to leave any outgoing shipments on the table of your exhibit after the event is over. These must be sealed and with a completed pre-paid shipping label.

ALL RETURN SHIPMENTS NEED TO BE SCHEDULED BY SPONSORS.

Any questions, please feel free to reach out to lauren.hughes@coriniumgroup.com.