

Chief Data & Analytics Officer

GERMANY 6-7 JUNE, 2023

**SHIPPING
INFORMATION**

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Please schedule your packages to arrive no earlier than 3 business days (31 May) prior to the start of the event.

Suggested format for shipping label:

H4 Hotel Munich Trade Fair
[ENTER YOUR COMPANY NAME]
Konrad-Zuse-Platz 14
81829 Munich.

HOLD FOR: (CDAO Germany, Daniel Stimmer, 6-7 June, 2023)

Once you have your tracking numbers, please send them to Becca Britt in case we need to assist with locating/tracking at the venue. Tracking numbers are due to Becca by Thursday, 1 June.

RETURN SHIPPING INFORMATION

Please include a **RETURN PRE-PAID SHIPPING LABEL** with your original package. Once the event is over, your team will be responsible for packing up your booth/exhibit. We will have some extra packing tape onsite to help seal any outgoing packages.

Your team will be instructed to leave any outgoing shipments on the table of your exhibit after **scheduling a pick-up with your shipping provider** to be picked up at the venue's shipping room. The hotel will bring your packages to the shipping room on your behalf. These must be sealed and with a completed pre-paid shipping label.

Any questions, please feel free to reach out to Becca.Britt@coriniumgroup.com.