

Chief Data & Analytics Officer

FS March 1 -2, 2023

etc.venues - 4th floor

SHIPPING INFORMATION

SHIPPING INFORMATION

Please schedule your packages to arrive no earlier than 2 business days (Feb 27) prior to the start of the event.

Suggested format for shipping label:

etc.venues - 4th Floor
Attention: CDAO FS - SPONSOR NAME
360 Madison Avenue Located East 45 Street
New York, NY 10017

Once you have your tracking numbers, please send them to Molly Alexander in case we need to assist with locating/tracking at the venue. Tracking numbers are due to Molly by Friday, February 24.

RETURN SHIPPING INFORMATION

Please include a **RETURN PRE-PAID SHIPPING LABEL** with your original package. Once the event is over, your team will be responsible for packing up your booth/exhibit. We will have some extra packing tape onsite to help seal any outgoing packages.

Your team will be instructed to leave any outgoing shipments on the table of your exhibit after **scheduling a pick-up with your shipping provider (FedEx, UPS, USPS)** to be picked up at the venue's shipping room. The hotel will bring your packages to the shipping room on your behalf. These must be sealed and with a completed pre-paid shipping label.

Any questions, please feel free to reach out to Molly.Alexander@coriniumgroup.com